

IN THE CITY COUNCIL OF TANGENT, OREGON

IN THE MATTER OF AWARDING A
BID FOR WASTEWATER SERVICES TO
ORENCO INC.

)
)
) Resolution 2017-

The above-entitled matter came on regularly before the Council at its meeting on June 12, 2017

WHEREAS, the City of Tangent advertised for Wastewater Services and established a due date of May 22, 2017, and

WHEREAS, on the due date of May 22, 2017 Orenco Inc submitted a bid for Wastewater Services, and

WHEREAS, the City received one bid for Wastewater Services, and

WHEREAS, the City Manager reviewed the bid proposal, and determined that Orenco Inc. is a qualified bidder,

WHEREAS, the City Council reviewed the bid proposal and found it to be in the best interest of the Citizens of Tangent to award the bid to Orenco Inc. and

WHEREAS, the City Council has determined that this contract shall take effect on July 1, 2017.

WHEREAS, the City Council has determined that this is an emergency in order to continue Wastewater Services for the Citizens of Tangent as required by law,

RESOLVED that the City Council for the City of Tangent, Oregon shall award ORENCO for an amount of \$9,708.34 per month for a period of _____ years with an amount not to exceed of _____, with periodic reviews of the cost based on the contract terms, which are attached as Exhibit A.

Approved by the Tangent City Council and made effective July 12, 2017.

ATTEST:

APPROVED

Mayor, Loel Trulove

City Manager, Georgia Edwards

Proposal for Operation and Management of the City of Tangent's Pressure Sewerage System and Related Administrative Services

Executive Summary

Orengo Systems, Inc. offers wastewater services as contract operator for the City of Tangent, Oregon's effluent sewer and wastewater lagoons.

Orengo was incorporated in 1981, and since then has been involved with effluent sewer systems serving hundreds of small towns and communities across the nation.

Orengo Systems has established programs to determine the operational status of the facilities and will continue to evaluate ways to further improve efficiency in the process operations. Orengo will also continue to expand on the proactive maintenance program to reduce the number of reactive service calls.

The cost of service for the first year of this contract is \$116,500 — which includes Operation and Management oversight.

We offer the following information in support of our proposal with respect to the requirements set forth in Attachment A of the RFP

Information about Offeror:

Orengo Systems, Inc.
814 Airway Avenue
Sutherlin, OR 97479
(541) 459-4449 Telephone
(541) 459-2884 Facsimile
Federal ID Number: 93-0781063

Summary of Key Personnel:

Terry R. Bounds, P.E., Executive Vice President

Education: Graduated with a bachelor's degree in engineering from Oregon State University in 1974.

Experience: Spent fourteen years as a special studies engineer for the Douglas County (Oregon) Public Works Department. During that time, Terry worked on a wide variety of civil, environmental and structural engineering projects, most notably the pioneering effluent sewer (STEP/STEG) system at Glide, east of Roseburg. He did much of the research that led to the County's decision to use STEP technology and followed up with the design of the collection and treatment system.

During a ten-year period, Terry taught classes in structural and electrical engineering at Umpqua Community College. Terry prepared a Uniform Building Code Study Guide for certification of building inspectors and plans review examiners for the State of Oregon Building Codes Division. Terry served 16 years on the Onsite Technical Review Committee for the State of Oregon Department of Environmental Quality.

One of the founders of Orenco Systems, Terry currently serves as Executive Vice President of Orenco Systems, where he is one of the lead researchers and head of the engineering, operations and maintenance, etc.

Certifications: Licensed PE in the State of Oregon for civil, environmental, manufacturing and structural engineering.

Steven Miles, Project Manager and Chief Operator and Operator of Record:

Education: B.A. Economics from the University of California at Santa Barbara 1977

Experience: Over 20 years' experience in the wastewater business. Worked for Orenco Systems as a Senior operator for the Glide-Idlelyd Sanitary District. Steven spent three years (2011-2014) as the lead operator with the Winston-Green Regional Wastewater Treatment Facility before returning to Orenco in February of 2014.

Certifications: Oregon DEQ WW Treatment – Grade IV (Certification #12373); WW Collections – Grade III (Certification #12854).

Other: Chairman of the Oregon DEQ Operator Certification Advisory Committee, Board member of the Oregon Environmental Services Advisory Committee, past Regional Director of the Pacific Northwest Clean Water Association (PNCWA), current member of the Water Environment Federation (WEF).

Additional Staffing:

Orenco's staff includes operational personnel with onsite and wastewater treatment and collection certifications. Orenco's operational staff also maintain a Limited Electrical License for Residential Applications.

Orenco maintains a staff of licensed electricians with over 30 years experience in residential and commercial construction and maintenance.

Orenco maintains a contractor's license, and staff member with over 25 experienced in construction and installation of residential and commercial systems.

Orenco maintains an Environmental Lab with qualified technicians trained in wastewater sampling, testing, and monitoring.

Licenses and certifications listed above, Orenco Systems, Inc. holds the following licenses:

- Oregon Contractors License #129047
- DEQ Installer License #37858
- Pump Installation License #7-116CPI
- Electrical License #10-142C

Client List:

Bandon by the Sea
49612 Highway 101 South
Bandon, OR 97411
Bob Bryson
(541) 347-5155

Camellia Park
PO BOX 2573
Harbor, OR 97415
Rex Trout
(541) 469-0553

Steamboat Ranger Station
PO Box 275
Idleld Park, OR 97447
Jim Van Loan

Warewood Ridge Homeowners Association
2948 NW Stacie
Roseburg, OR 97470
Greg Reynolds
(541) 672-8687

Highlands at Vista Ridge
237 Highland Vista Lane
Roseburg, OR 97470
Ty Radley
(541) 784-3831

City of Elkton
366 First Street
Elkton, OR 97436
Linda Higgins
(541) 584-2547

Roseburg Country Club
5051 Garden Valley Road
Roseburg, OR 97470
Barry Adams
(541) 673-6298

City of Sutherlin
P.O. Box 459
Sutherlin, OR 97479
Brian Elliott
(541) 459-2866

Subcontracted Services:

Orengo will perform lab services required by the contract and the NPDES permit, but may from time to time subcontract with other entities on split samples to verify results. Orengo Systems will likely continue to subcontract with the following:

Umpqua Research Company
Lab Services
626 NW Umpqua
Myrtle Creek, OR 97457
(541) 863-5201

On occasion, Orengo may be required to contract with other lab service providers. In addition, Orengo may at times provide split samples for review and testing by Oregon DEQ.

Orengo will continue to sub-contract with A&B Septic for Sludge and Scum removal, or emergency and reactive alarm calls, and other services as necessary.

A&B Septic Service
1-800-927-1156
AandBSeptic.com

Contact:
Chris Rhodaback
541-974-7055

Licenses and Certifications:
CCB# 155581
DEQ# 38137
Licensed Operation & Maintenance Provider
Limited Electrical License for Residential Applications
Certified Septic System Inspection

Orengo will provide the city and A&B Septic an annual tank-pumping program that schedules a minimum of 10 percent of the residential systems per year and provide separate recommendations for commercial applications based on tankage and usage.

Orengo will provide 24/7 on-call services, oversight, coordinate responses and management of reactive alarm callouts.

Orengo will provide information on other sub-contractors that may be used in the future. Naconi Bioremedies will be utilized as necessary for plant monitoring and testing, etc.

Naconi Bioremediative LLC

Contact:
Cody Noconi
25699 Coon Road
Monroe, OR 97455
360-608-4252

Staffing

We will focus on improving the long-term efficiency of both the treatment plant and the collection system. Our operation and management strategy will be to aggressively pursue any lingering operational problems and implement programs to rectify them.

A more aggressive preventive maintenance program will be established to reduce the number and impact of reactive maintenance calls. Careful electronic documentation of all preventive and reactive maintenance calls will assist the operators in the identification of problematic or recurring problems and trigger internal review processes to eliminate these calls.

We will address the needs of the City of Tangent's Board of Directors as requested.

Facility Engineering and Troubleshooting

Orengo will establish an overall system performance review strategy for each of the processes in the system.

Orengo has overseen the implementation of several modifications and system upgrades for other systems over the past thirty plus years and recognizes the importance of keeping the plant updated. If Infiltration and inflow cause abnormal peaks in flow and impacts the daily operation of the treatment facility, effort will be put into locating and identifying the source. Base on review of some of the annual flow records, I & I does not appear to be a significant issue, nonetheless program will be instituted to track its impact.

Facility Operation

This quotation is based upon the continuation of Tangent's current operational program. The day-to-day operational responsibilities for the facility will be carried out with part-time staffing and the on-call response team. Steve Miles will be responsible for the operation of the facility, will provide oversight and management of additional operators as well as permit oversight and compliance issues, safety issues, and for day-to-day operations. In addition, Orengo's staff will be available to assist with basic project planning as needed.

The plant operators will be responsible for the following:

- One-call program ensuring locate services are provided as needed
- Construction inspection for new construction
- Any use of City owned equipment
- Odor and noise control program
- Septage and sludge disposal program
- Corrective and preventative maintenance programs

Full time staffing at the plant is not required, however typical plant checks will occur in the morning as required by the DEQ during discharge periods of meter reading and sampling and none discharge periods for meter readings.

In addition, there will be an operator on standby status 24 hours per day.

Project Management

The Chief Operator will ensure that all requirements of the contract are carried out in a timely and efficient manner. Careful tracking of all costs associated with the operation and management of the facility will be compiled and provided to the City as required by the contract.

The Chief Operator will be directly responsible for the oversight and/or personal completion of the following responsibilities:

- Staffing issues
- Planning, procurement, reporting, and coordination with the City
- Materials inventory and inventory control system
- Complete accounting of all costs

There will be no significant immediate change in the operation of the facility, however, our project team will be very proactive in evaluating the processes and in reporting potential improvements or savings to the District.

Claims

No claims have been made against Orenco Systems, Inc. over the past five years with respect to breach of contract or negligence in performance of services.

No claims have been made against Orenco Systems, Inc. over the past five years with respect to problems in the field, nor breach of implied warranty.

Capital outlay needs of the project and procurement by the City.

Pecuniary incentive: Orenco would like to create and provide a standard Tangent pump package for residential and commercial applications. Standardizing on these packages will allow for more efficient package pricing.

Capital Outlay: Installation of phone communications with the WWT flow meters would provide some cost savings on meter reading times.

Fixed Dollar for Repair and Replacement work: At this time it's our recommendation to proceed with the current "time and materials" protocol and review other options as more experience is gained with respect to Tangent's repair and replacement effort needs.

Performance of Service Proposal:

Orenco Systems, Inc. is capable of performing all services described in Attachment A of the RFP. Orenco will subcontract various services as described above.

Orenco is a licensed contractor and has staff and equipment available to complete projects and repairs. Orenco equipment can also supplement the equipment made available by the District.

Orenco is experienced in providing training programs for installer certification. Orenco provides training seminars across this nation with respect to all aspects of onsite wastewater technology, from the design of a system through construction, inspection, and maintenance. These services are available to run an effective contractor installation certification program, to ensure proper installation of equipment, reducing inspection time and long-term maintenance issues.

Orenco is also a designer and manufacturer of effluent sewer products and technologies with a large inventory of STEP packages and components.

Fee Schedule:

The base proposal for the first year of operation and management services is \$116,500. The services included are as listed in the RFP and further itemized in the attached Schedule A and described further in Scope of Services.

Orenco prefers that the compensation for this proposal be paid in equal twelve monthly payments due on the first of each month. Orenco will provide a monthly report and invoice on the 15th of each month for the preceding month. Included with this report would be an invoice for the monthly base portion of the contract. Payment should be made to Orenco on the 1st of the following month.

To following is Orenco's Standard Fee Schedule for Out-of-Scope Services for this project:

Hourly Rates

Senior Engineer	\$ 160
Project Manager	\$ 130
Junior Engineer	\$ 90
Field Service Tech	\$ 65
Electrician	\$ 65
Drafting	\$ 55
Operator	\$ 50
Clerical/Admin	\$ 35

Out-of-scope charges will be included on the monthly report on the 15th of each month. Payment for out-of-scope additions should be paid within 30 days of receipt of invoice.

Out-of-scope rates and fees, repair and replacement rates, and repair and replacement parts costs are further described in the attached Schedule B.

Should there be any questions or additional information required, please contact Terry Bounds at (541) 459-4449, extension 218 or Steve Miles at ext 330. We are available to meet with representatives of the District to discuss any aspect of this proposal.

Submitted May 22, 2017

By  5/22/2017

Terry Bounds, PE
Executive Vice President
Orenco Systems Inc.
(541) 459-4449, ext 218

Attachments

- Scope of Services
- Schedule A
- Schedule B

Schedule B City of Tangent, Oregon Wastewater Operator Contract

Other rates:

In the event of an emergency Call-Out occurring outside normal business hours the City will be billed \$65 per hour with a three hour minimum and \$1.25 per mile. Refer to Schedule A

Repair and replacement rates:

Repair and replacement charges are additional servicing charges made during normal business hours, and are outside the scope of normal maintenance.

All hourly rates will be \$65 per hour.

Utility Locating rates:

Sewer utility locating service rate will be \$65 per locate.

Repair and Replacement Parts:

Splice box	\$44.42
PVUU57	\$354.60
Float assembly	\$79.97
Hose & valve assembly	\$74.07
PF100511 Pump	\$540.90
Simplex panel	\$393.30
MF1P Float	\$32.15
MF1B Float	\$56.35
PFL1005 Liquid end	\$273.60
PRR1005 Rebuild kit	\$101.30

Contractor agrees to itemize and segregate costs for all extra services, repairs and replacement parts. The City will be invoiced monthly for all extra charges.

IN THE CITY COUNCIL OF
THE CITY OF TANGENT, OREGON

IN THE MATTER OF THE PROCLAMATION)
OF ELECTION RESULTS OF THE MAY 16, 2017)
ELECTION FOR DEVELOPMENT CODE CHANGES) RESOLUTION 2017 _____

The above entitled matter came before the Council at its regular meeting on June 12, 2017,

WHEREAS, it appearing to the Council that Steve Druckenmiller, Linn County Election Officer has given the City the results of the election held on May 16, 2017 in which the Development Code Changes were voted on,

WHEREAS, it appearing to the Council that the results of said election of May 16, 2017, should now be proclaimed and the Council being fully advised in the premises, it is therefore

RESOLVED that the result of the election of May 16, 2017, for the City of Tangent be and the same hereby are, proclaimed as set forth in Exhibit "A" and it is further

RESOLVED that the council proclaims that the registered and qualified voters approved the Development Code Changed by a vote of 127 yes and 66 no.

Dated this 12th day of June, 2017

ATTEST:

APPROVED:

Georgia Edwards
City Manager

Loel Trulove
Mayor

RECEIVED

JUN 5 2017

BY: _____

Office Report – Final and Official
May 16, 2017 Special Election
Linn County, Oregon

All Precincts, All Districts, All Counties

Total Ballots Cast: 18939, Registered Voters: 79736, Over

22-167 City of Tangent (V

Precinct	Ballots Cast	Reg. Voters	Total Votes	Yes	No	Over Votes	Under Votes
Precinct 060	213	817	193	127 65.80%	66 34.20%	0	0
Total	213	817	193	127 65.80%	66 34.20%	0	0

Mayor Trulove did an inspection of the Red Shed and has some recommendation on the work needed.

Marijuana Questions for City Council – by City Manager Georgia Edwards

There are 3 possible avenues to take.

- Make changes in Development Code – Planning Commission is working on this.
- Develop a business license requirement
- Amend the marijuana ordinance to include requirements regarding time, place and manner.

I would like direction on whether you want to consider the last two items. Please review the City Attorney's memo which is enclosed.

Georgia Edwards

From: Daniel Kearns <dan@reevekearns.com>
Sent: Wednesday, May 24, 2017 10:18 AM
To: Georgia Edwards
Cc: Jim Minard (j.d.minard@comcast.net); Jon Erwin
Subject: RE: Marijuana talks

Georgia: Here are my short responses to your questions. I will also likely call you to talk about it more fully.

Separate ordinance or regulations in the development code – this is a uniquely Tangent question, since all development code amendments have to go to the voters. You could put all of the marijuana regulations into a separate business regulation or ordinance for that particular type of business. Many cities require business licenses and impose some regulations that way. I don't believe Tangent has a business license requirement, so the whole thing would have to be created.

Indoor versus out door – yes, you can require indoor only, and you can set limits on the size of building and similar dimensional regulations. Clackamas County, for example has such regulations. I believe that serious marijuana production operations will be indoors anyway. You are correct that under the statute, marijuana is considered a farm use, but income from it can't be used to justify a farm dwelling or accessory farm uses. The thing that production operations want are small lots with separate tax lot numbers. They don't need a bunch of separate legal lots because the OLCC licensing program allows only one licensee per tax lot.

Time, place and manner regulations are all fair game for regulations of this business. For a farm use, however, it is difficult to say when they are operating or not operating. Thus, hours of operation are not really relevant to a production facility. It is more appropriate for processing or a dispensary, but understand that hours of operation should be based on nuisance impacts or other off-site impacts of the operation. In that light, processing would be akin to other agricultural commodity processors. One of my cities has an edibles production processor. They extract the THC from marijuana and infuse it into bake goods. It is an extremely quiet operation without any outside evidence of the operation.

I am not aware of any stormwater issues related to marijuana production. The greenhouses tend to be smaller than nurseries and no different than other buildings. They do use water, but nothing compared to semiconductor production, breweries, juice extraction, things like that, which have a much greater water use.

Daniel Kearns
REEVE KEARNS PC
621 SW Morrison Street
Suite 1225
Portland, OR 97205
Telephone: (503) 225-1127

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From: Georgia Edwards [mailto:Georgia@cityoftangent.org]
Sent: Wednesday, May 24, 2017 9:50 AM
To: Daniel Kearns <dan@reevekearns.com>
Cc: Jim Minard (j.d.minard@comcast.net) <j.d.minard@comcast.net>; Jon Erwin <jon@erwinconsult.com>
Subject: Marijuana talks

Dan,

We had a joint work session with the Planning Commission and Council and talked about Marijuana issues. Here are list of questions

- Is it better to include the marijuana stuff in a separate marijuana ordinance, or does it need to be in the development code? Or maybe both?
- Can they required that all grow sites be in a building, even on EFU land? In the material I read it is considered a farm crop.
- We understand that restrictions can be on manner, place, and time. We haven't normally restricted hours of operation on businesses. We did do it on a sheet metal shop. Can we do it on marijuana dispensaries?
- Concerns were raised about water use, and stormwater issues. Is there specific restrictions on these that can be done? We understand that we can required that they use scrubbers.
- Is there really a problem with stormwater runoff?

Georgia Edwards
City Manager
P.O. Box 251
Tangent, OR 97389
541-928-1020
Fax 541-928-4920

email: georgia@cityoftangent.org

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Georgia Edwards

From: Boles, Alyssa <aboles@co.linn.or.us>
Sent: Monday, June 5, 2017 11:02 AM
To: ron.irish@cityofalbany.net; admin@ci.brownsville.or.us; Downer, Judy (ctygtes@wbcable.net); karla@cityofhalsey.com; blatta@ci.harrisburg.or.us; cityofid@bmi.net; Walt Wendolowski (wwendolowski@ci.lebanon.or.us); CITY OF LYONS (cityoflyons@wavecable.com); scook@wbcable.net; Barbara Castillo; Ginger Allen (sciocitymgr@smt-net.com); sodaville@centurytel.net; Jgraybill@ci.sweet-home.or.us; cmartin@ci.sweet-home.or.us; Georgia Edwards; cityofwaterloo@centurytel.net; cityofid@bmi.net; aangelo@ci.stayton.or.us; kcampbell@ci.stayton.or.us
Cc: Carl Springer | DKS (carl.springer@dksassociates.com); Knoll, Chuck; Wheeldon, Robert; Lane, Darrin; mjd@dksassociates.com
Subject: Linn County Transportation System Plan Community Outreach Meeting - June 20, 2017
Attachments: Media Release_CommunityEvent.June 2017.docx.pdf

Date: June 5, 2017

Re: **Linn County Transportation System Plan Community Outreach Meeting**

A Community Outreach Meeting has been scheduled for obtaining community input regarding the update of the Linn County Transportation System Plan. DKS Associates, a transportation planning consulting firm, has a contract with ODOT and Linn County to update Linn County's Transportation System Plan. DKS Associates has been working with Linn County Road Department and Linn County Planning to update this plan.

This notice is being sent to you so that you are aware of the update of the plan and the importance of obtaining information and providing necessary input. You are welcome to attend the meeting or visit the website at www.linncountytsp.org. Comments are welcomed and appreciated and necessary to help identify needed improvements to Linn County's Transportation System which should be included in the plan. Your input is vital.

The input from the public, businesses, organizations, and agencies is important since these comments are the basis of forming a goals that are necessary to meet the needs of Linn County for commercial, economic, recreation and proper management of our natural resources.

The intent of the plan is to identify and coordinate the improvement in Linn County's Transportation System to meet the needs of the businesses, commerce, Agencies, and the public. This includes coordination of improvements with those of the cities and agencies of Linn County. The effective implementation of this plan when adopted should also result in a cost effective implementation of improvements during the next 10 to 20 years. Presently, Linn County has a number of road and bridge improvements scheduled for the next few years. This includes both county roads as well as state highways. This plan includes projects presently scheduled and looks further forward to the needs of Linn County as it grows in population as well as businesses and commerce.

Please contact Chuck Knoll at cknoll@co.linn.or.us or visit the Linn County TSP website if you have any questions.

Thank you,
Alyssa Boles



Linn County Transportation System Plan Update

Community Workshop, June 20, 2017

A public event will be held to discuss the Linn County Transportation System Plan (TSP) Update. The public event will be held at:

Old Armory Building, corner of 4th Avenue and Lyons Street, Albany, Oregon / George Miller Room B from 6:30 to 8:00 PM

This is an opportunity for community members to learn about the TSP update and give feedback about possible solutions to current and future transportation issues in Linn County. The county's updated Transportation System Plan will help guide improvements for driving, walking, biking, transit and other transportation modes over the next 20 years.

So far the project team has:

- Assessed how well the transportation system works today
- Assessed how conditions might change over the next 20 to 25 years

The project team is particularly interested in getting community input on ways to address these issues and make travel in Linn County safer, easier, and more welcoming and enjoyable.

To learn more about the project and tell us what you think – and for those who cannot attend the open house – please visit the project's website at www.linncountytsp.org. Those interested can also contact Chuck Knoll, Linn County Engineer, at cknoll@co.linn.or.us.